



## Rates 2014-2015

### Translation

#### English to Spanish – Standard service

From USD 0.10 per source word (approx. 3000 words per day)

#### English to Spanish – Enhanced service

From USD 0.15 per source word (approx. 2000 words per day)

### Spanish Proofreading

#### Style and Typographic Proofreading

From USD 25 per hour (approx. 2000 words per hour)

#### Content Proofreading

Quoted on a case by case basis

### Minimum charges

**Translation** USD 35 (<250 words)

**Proofreading** USD 25 (<1 hour)

### Surcharges

**Rush work (>daily output in 24 hours)** 100%

**Out-of-hours work** 50%

**Handling non-standard file formats\*** 20%

All prices are estimates only. Costs are agreed in writing before commencing the assignment. VAT does not apply.

\***Standard return formats:** Word, Excel, PowerPoint, PDF. Other formats can be provided but may be subject to a surcharge.